



# **Welcome for receiving one of our students for a LIA internship!**

We are pleased that you and your organization want to receive a student from Changemaker Educations for a LIA internship. The goal of the LIA course is for our students the possibility to apply, and thus broaden and deepen, their knowledge in a real position.

For about 15-25 weeks both you and your organization get through the LIA a good opportunity to get to know a potential employee in a very qualitative and cost-effective way.

**What is LIA?**

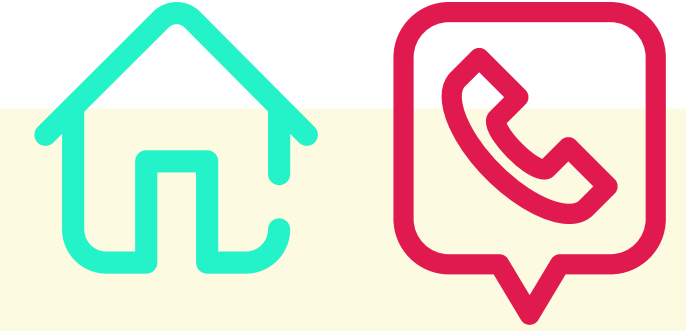
**What is expected of  
the LIA supervisor?**

**LIA agreement**

**What is the  
goal of LIA?**

**Do you have ques-  
tions and thoughts?**





# What is LIA?

**LIA stands for Lärande i Arbete (Learning while Working) and is a workplace-based course at the schools of vocational educations.**

This means that the student will deepen and broaden their knowledge in their professional field. The LIA period is usually at the end of our 1,5 to 2,5 years vocational education programmes. Thus, the students have learned everything they need to start applying the knowledge acquired during their courses to your workplace. Our LIA periods are usually 15 to 25 weeks long, depending on the length and focus of the current vocational education. The student is entitled to study funding from CSN throughout the LIA period.







# What is expected of the LIA supervisor?

**You as a LIA supervisor are expected to act as a mentor and a support to the student during the LIA period. You are also a contact person for the school through our head of education.**

In relation to the LIA start you will be invited at the school to a meeting for LIA supervisors.

If it suits the involved parts, we will visit you at the workplace during the LIA course.

The student has the possibility to contact the school during the LIA period. Prior to the end of the LIA period, you as a supervisor give advices on the grading of the LIA course.

You are also expected to write a LIA certificate that the student can add to its resume, and which the school takes part in for approval of the LIA course.





# LIA agreement

The LIA period is regulated by the LIA agreement that you and the student go through and fill in together. Thereafter, the school and the head of education approve the LIA agreement, which is drawn up in three copies for

- a) the student**
- b) the LIA supervisor**
- c) the head of education at Changemaker Educations.**

The LIA agreement can be supplemented with appendices regarding remuneration, confidentiality and other workplace-related rules and policies. As a whole the LIA agreement follows the Swedish labor law with regular working hours of maximum 40 hours per week during daytime from Monday to Friday. If something else is expected regarding the student at the workplace this must be stated in the LIA agreement.







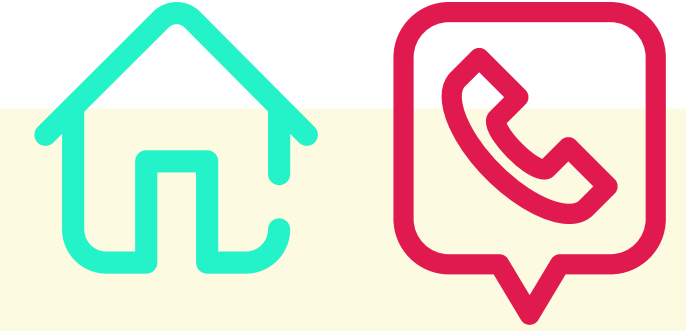
# What is the goal of LIA?

**In addition to a win-win for both parties during the LIA, the goal is usually an employment within your organization or in your network.**

This dialogue should begin when both parties have come to know each other as soon as it is relevant and at the latest after 10 weeks from the LIA start.

If you do not have the opportunity to hire, or your circumstances change during the LIA period, it is important that you give the student the opportunity to apply for a job and go for interviews.





# Do you have questions and thoughts?

**Welcome to contact us if You have questions before we  
sign the LIA-agreement.**

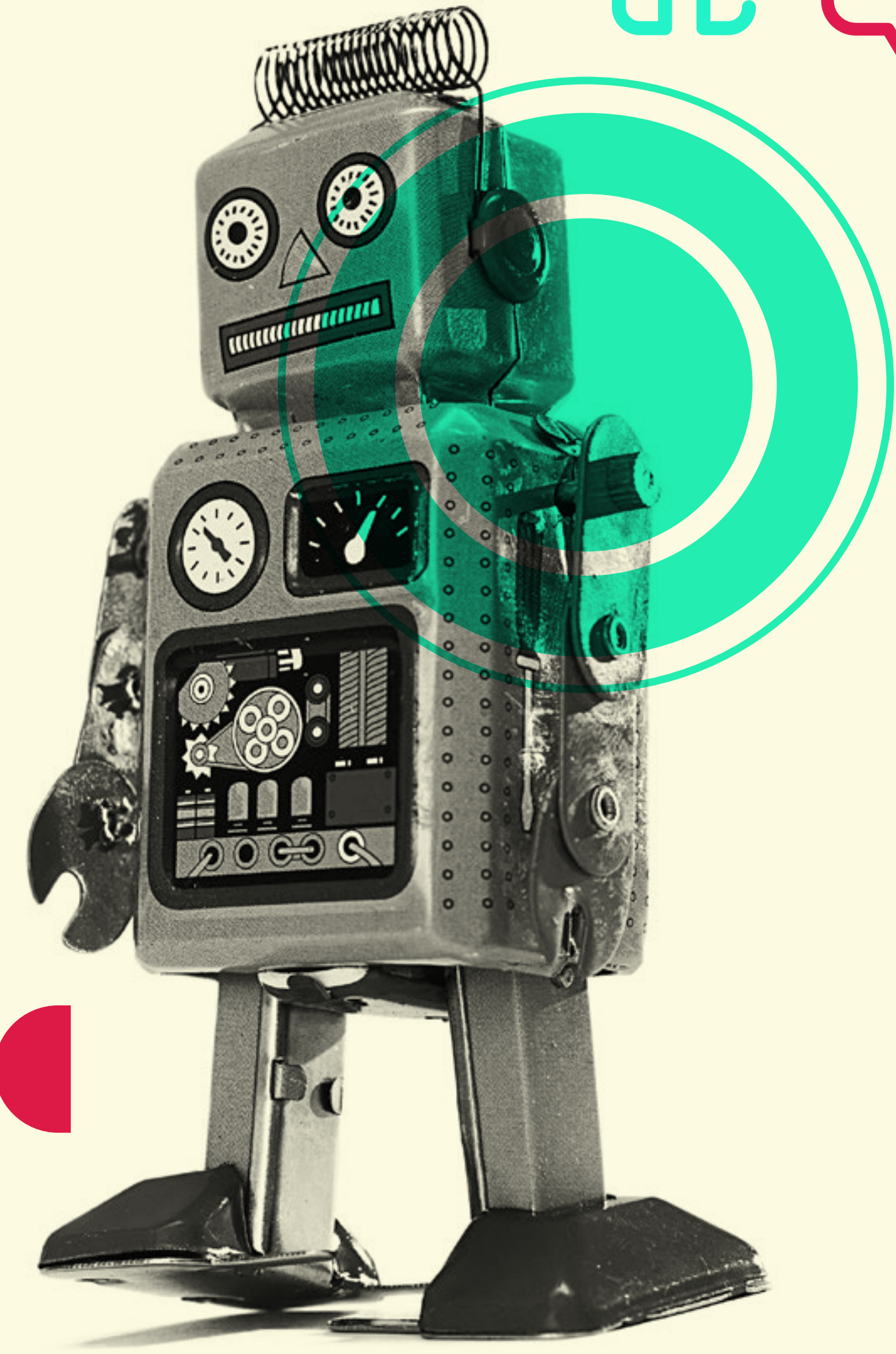
You will find email and phone number to the head of  
education under each vocational program at;

[www.cmeducations.se](http://www.cmeducations.se)

[www.futuregames.se](http://www.futuregames.se)

**We look forward to cooperate regarding LIA  
and recruitment.**

// Head of educations and students  
at Changemaker Educations







# Contact

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